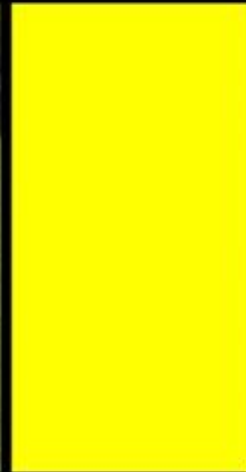




Information for Parents 2021



KEY STAFF



Ranjit Berdesha
Headteacher



Mike O'Hagan
Deputy Headteacher



Beth Hart
Deputy Headteacher



Matt Clayton
Assistant Headteacher



Ronald Regnier
Assistant Headteacher



Michelle Stone
Assistant Headteacher



Sam Saib
Learning Mentor



Mohammed Abdulla
Learning Coordinator



Sam Summerell
Student Services



Dear Parent/Carer,

Welcome to Heston Community School

Joining Heston Community School marks the start of a new and important chapter in your child's life. I hope that it also marks the beginning of a long and successful partnership between us, as together we encourage and support your children in fulfilling their dreams and aspirations.

I have high expectations of my staff and myself. Therefore, you can be assured that we will accept nothing but the best from your son or daughter. We want all our students to leave having developed a passion for learning and having:

- Learnt to be independent learners
- Learnt not to be afraid of failing in the pursuit of learning
- Developed an understanding of community, integrity, honesty and leadership
- Achieved beyond their expectations

Please do not hesitate to contact us if you feel the need to do so. This should be done through your son's or daughter's Tutor in the first instance. Similarly, we will make direct contact with individual parents/carers whenever we feel there is a need to do so.

I look forward to meeting you all in the Autumn Term.

Yours faithfully,

A handwritten signature in black ink, appearing to read "R. J. Berdesha".

Ranjit Berdesha
Headteacher

SCHOOL VISION AND MISSION

Vision

A learning community that provides a safe and nurturing environment, with an atmosphere of high expectations, creating ambitious, successful and responsible young adults able and willing to contribute to society, a community that ensures all stakeholders are valued and contribute to the future success of the School.

Mission

Our mission is to instill, in all stakeholders, a passion for lifelong learning and the courage to learn from mistakes.

We have four key aims:

1. To develop **Students** who are ambassadors for the School, positive role models in the community and who achieve in the top 10% of similar schools, progressing to the best universities or jobs.
2. To have **Staff** for whom we are the employer of choice, providing a fulfilling place in which to work and an environment where their contribution is valued.
3. To have **Parents/Carers** who know that Heston Community School cares about the individual needs of their children and for whom the School is the natural choice to entrust the education of their children.
4. To contribute to a **Community** for whom we are a partner of choice in improving the life chances of young adults.

Values

HESTONIAN VALUES

RESPECT

Respect yourself and others will respect you

One of the most sincere forms of respect is actually listening to what another has to say

Respect other people's feelings. It might mean nothing to you, but it could mean everything to them

EQUALITY

If you want to see the true measure of a person, watch how they treat those less fortunate

Equality implies individuality

Injustice anywhere is a threat to justice everywhere

RESILIENCE

Do not judge me by my success, judge me by how many times I fell down and got back up again

Persistence and resilience only come from having been given the chance to work through difficult problems

You may have to fight a battle more than once to win it

AMBITION

Failure is only postponed success, as long as courage 'coaches' ambition

Ambition is the path to success. Persistence is the vehicle you arrive in

Ambition beats genius 99% of the time

HONESTY

Win or lose, do it fairly

The ultimate tragedy is not oppression and cruelty by the bad people but the silence over that by the good people

Sometimes it is more difficult to be honest with yourself than to try to please other people by saying what they want to hear

HESTON COMMUNITY SCHOOL 2021 2022

TERM AND HOLIDAY DATES

AUTUMN TERM 2021	
Wednesday, 01 September 2021	INSET DAY [1]
Thursday, 02 September 2021	INSET DAY [2]
Friday, 03 September 2021	Induction Day Y7 & Y12
Monday, 06 September 2021	Autumn Term Begins
Friday, 24 September 2021	INSET DAY [3]
Monday, 25 October 2021 to Friday, 29 October 2021	Half Term
Friday, 17 December 2021	Last day of Term
Monday, 20 December 2021 to Monday, 03 January 2022	Christmas Break

SPRING TERM 2022	
Tuesday, 04 January 2022	INSET DAY [4]
Wednesday, 05 January 2022	Spring Term Begins
Monday, 14 February 2022 to Friday, 18 February 2022	Half Term
Friday, 01 April 2022	Last day of Term
Monday, 04 April 2022 to Monday, 18 April 2022	Easter Break

SUMMER TERM 2022	
Tuesday, 19 April 2022	Summer Term Begins
Monday, 02 May 2022	May Day Bank Holiday
Monday, 30 May 2022	Spring Bank Holiday
Monday, 30 May 2022 to Friday, 03 June 2022	Half Term
Thursday, 02 June 2022	Spring Bank Holiday
Friday, 03 June 2022	Platinum Jubilee bank holiday
Wednesday, 06 July 2022	INSET DAY [5]
Friday, 22 July 2022	Last day of Term

Please note these dates are accurate as at the time of printing. However, should changes occur, you will be notified accordingly

THE SCHOOL DAY IN SEPTEMBER		
PERIOD	START	FINISH
Registration	08:30	09:10
1	09:10	10:00
2	10:00	10:50
BREAK	10:50	11:10
3	11:10	12:00
4	12:00	12:50
LUNCH	12:50	13:30
5	13:30	14:15
6	14:15	15:00

EXTRA-CURRICULAR CLUBS

Heston also offers a rich choice of extra-curricular clubs ranging from homework club, football, rugby, basketball, netball, Science club and many, many more.

ATTENDANCE

Excellent attendance is very important for our students to achieve well at School. Therefore:

- Heston expects all students to have an excellent level of attendance, above 95%
- A 90% attendance means your child is missing one whole school day every fortnight. This will have a significant impact on their achievement and progress.
- Absences must be reported to Student Services by 08:00 on the first and subsequent days
- Emergency requests for leave of absence must be submitted to in writing Mr O'Hagan [Deputy Headteacher]
- Poor attendance or repeated unauthorised absence may lead to parental prosecution.

STUDENT EQUIPMENT

Students are encouraged to take responsibility for their learning. Good organisation and planning are key to successful learning.

Please remember that the following items are essential:

- A school bag large enough to carry A4 books.
- A pencil case
- Pens [Black, Blue & Green)
- Pencils
- Rubber
- Ruler
- Planner [provided by the School)
- Calculator

SCHOOL UNIFORM

STUDENTS ARE REQUIRED TO WEAR UNIFORM TO, FROM AND AT SCHOOL

- School tie
- School blazer with School Logo
- Plain black skirt [knee length]
- Plain black trousers [regular cut] - no jeans or tight fitting trousers
- Plain white shirt
- Black V-necked pullover with School Logo
- Black leather upper type shoes
- White or black socks
- Plain black or flesh coloured tights
- Plain black outdoor coat, hat and scarf - no logos or stripes
- No caps or hoodies
- Plain black or white Hijab/Turban
- A wristwatch and single, small stud earring in each lobe is all that is permitted. Small, religious emblems may be worn discreetly inside a student's uniform but not during PE lessons
- Hair should be smart and formal in appearance. Coloured hair and high fashion/cult hairstyles are not permitted. Shaved heads [Shorter than Grade 2] are not permitted. No tramlines in hair or eyebrows
- Mobile phones and other electronic devices should not be brought to School. The School will not take any responsibility if such items are lost or damaged on School premises; if seen, they will be confiscated. Students may collect them on Friday afternoon between 15:00 and 16:00 from the Main School Office. Mobile phones confiscated on a Friday will be returned the following Friday.
- No make-up; nails to be natural, unpolished and kept short. Students will be required to trim nails, which are too long and pose a potential safety threat to other students.

PE KIT

STUDENTS ARE REQUIRED TO WEAR THE FOLLOWING PE KIT AT SCHOOL

- Black/Scarlet Zip Top with School logo - Boys/Girls
- Red Polo shirt with School logo - Boys/Girls
- Black PE Shorts, with School logo [Boys/Girls]
- PE Training Trousers with School logo [Boys/Girls]
- Red football socks
- Supportive trainers [not plimsolls]
- Football boots/Astro-turf trainers [optional]
- Red and black Heston waterproof jacket [optional]
- White long sleeve base layer [optional]

School Uniform including PE Kit is available from:

School Bells

48 Bell Road,
Hounslow,
Middlesex,
TW3 3PB
Tel: 020 8577 6656

Lack of Uniform

If a student arrives at School without an item of uniform and without a note of explanation from a parent/carer, the following steps will be taken:

1. Students will be given a uniform detention.
2. The student may be asked to purchase or borrow the item needed, if this is available in the Student Services Area.
3. If uniform is not rectified the following day, parents will be contacted.

We ask parents/carers to monitor the condition of their child's uniform and ensure that items such as shoes are replaced in good time. It is essential that students come prepared for school appropriately; this is a life skill and will prepare them to be successful in later life.

Students are also expected to wear the uniform correctly. For example: Shirts should be tucked in, top buttons should be fastened and ties should be worn at the appropriate length. Students who fail to wear the uniform correctly may receive a School detention.

Mobile Phones

If a student is caught with a mobile phone at School, either in lesson or anywhere on the School Site, the mobile phone will be confiscated by the member of staff and taken to the Main School Office. It will be kept in a sealed envelope in a locked cupboard. Students may collect them on a **Friday afternoon between 15:00 – 16:00**. Mobile phones confiscated on a Friday will be returned the following Friday.

Parents/Carers are asked to remind their child of the School's Policy that mobile phones are not to be used in School. If students need to make an urgent phone call, they should go to Student Services or the Main School Office. If a parent/carer needs to get in touch with their child **urgently** during the School Day, they should contact the Main School Office and a member of the Administration Team will pass on the message.

High Standards

All our students must be safe and maintain high standards of conduct and appearance at all times.

The School does not, under any circumstances, accept liability in case of loss or damage and has invested heavily in CCTV to protect students and property. However, students should not bring valuable items to school which can be lost or make them vulnerable to crime, for example on their journey to and from School. Mobile phones are a valuable item and are not needed in School. Consequently, the School will not normally investigate losses or the theft of items brought to School against our advice.

Lunch Arrangements

- Students have a 40-minute lunch time every day
- Students are required to stay at School for lunch
- The canteen offers a range of hot and cold meals and snacks during break and lunch every day
- There is always a vegetarian and Halal option
- Students cannot pay with cash. The School operates a biometric (fingerprint recognition) system [Wise Pay). Payments should be made by credit/debit card via the website **[by parents)**.

Bicycles

Bike storage areas are provided at the School. Students are responsible for securing their own bikes' safely. We expect that your child will wear appropriate safety equipment when travelling by bicycle, including a helmet and lights for darker nights. We also recommend that they undertake a Cycling Proficiency Test.

GROWTH MINDSET

Heston is committed to students achieving a Growth Mindset to improve learning. Over many years, research has demonstrated clearly that students with the 'right' attitude to learning make the greatest progress.

As the world-renowned Stanford University psychologist, Doctor Carol Dweck states "Students who understand that intelligence isn't fixed are more willing to tackle challenges, learn from failure and take criticism as useful feedback."

At Heston Community School, we believe that students who adopt a Growth Mindset approach will excel at school and beyond. More details concerning this initiative can be found on the school website www.hestoncommunityschool.co.uk

ADDITIONAL SUPPORT

English as an Additional Language [EAL]

Students who have not received a full education in English or who are new arrivals to the UK receive a range of support based on need. This may involve intensive English withdrawal classes, in class support and after School Homework Clubs. If you have any concerns or questions, please contact Ms. Stone, Assistant Headteacher [Inclusion].

Special Educational Needs [SEN]

If your child has an Education Health and Care Plan [EHCP] or needs support with a learning difficulty, the Inclusion Team will organise appropriate support. This may involve withdrawal classes in literacy or numeracy, in-class support from a Teaching Assistant or other specialist support. Please contact Miss Stone, Assistant Headteacher [Inclusion].

'The Bubble'

'The Bubble' supports the education of students who are experiencing difficulties with their behaviour or emotions. It helps students develop strategies to help them in the classroom and around the School and acts as a supportive base for the reintegration of students who are experiencing personal and emotional difficulties. For further information, please contact Miss Stone, Assistant Headteacher [Inclusion].

Careers Education, Information Advice and Guidance

A Careers Advisor is on hand to guide your child through the key decision points in their education. The Careers Advisor will help with student Pathways at KS4 and at KS5 and will support students through the UCAS process for University Entrance. Please contact Ms Anne-Marie Laing at the School.

Extra-Curricular Activities

The School runs a range of extra-curricular activities and we would strongly encourage students to attend. We encourage student participation in all areas of School life such as our Student Council where they will be trained in leadership skills and participate in recruitment, alongside other exciting opportunities for personal development. We run a strong Duke of Edinburgh programme, a More-Able programme and extensive sporting fixtures. For further details, please visit the School Website.

Counselling Service

Sometimes experiencing feelings such as anxiety and sadness can cause students to underachieve in their studies. The School has access to a Counsellor who is able to provide a service to students.

Students with Medical Needs

Parents/Carers of students with medical conditions should complete a Health Plan [complete the form enclosed in the pack] outlining the condition and any adjustments that need to be made by the School. Medication that needs to be taken whilst at School is stored in the Student Services Area and only dispensed by a qualified First Aider. We do not administer any medication that has not been prescribed by a doctor.

Multi-Agency Work

The School works with a variety of outside agencies as part of a Multi-Agency Support Team, in order to support students at the School. This includes work with the Child and Adolescent Mental Health Service [CAMHS], the Local Authority's Early Intervention Team, Educational Welfare Officer Team, Speech and Language Therapists and the Team which supports Hearing and Visually Impaired students.

Parent Voice

We believe strongly in the strength of parent partnership. We welcome parental involvement in all aspects of School life. If you would like further information of how you can get involved in the life of the School, please contact Miss Hall - Assistant Headteacher at the School.

Student Voice

We have an active School Council, which encourages all students to participate; have the chance to share ideas and to understand that their opinions count.

Complaints

We work very hard to maintain a positive and open dialogue and to support your child. It is very important to us that you feel confident about contacting us if you have any concerns. Your first point of contact with any concerns should be your child's Tutor or Learning Coordinator.

However, if you have a serious concern or a complaint that has not been resolved to your satisfaction, please contact the Headteacher's PA Mrs Kaval Gatora, who will be happy to provide further support.

Positive, constructive and professional dialogue between Staff and Parents/Carers will ensure that your child will achieve more than they thought possible. Please do not hesitate to contact us if you would like to know anything about Heston Community School or the progress of your child.

COMMUNICATION BETWEEN HOME AND SCHOOL

- Absence notes and letters dealing with routine matters should be addressed to Form Tutors.
- Please provide your child with a note on the first day he/she returns to school after an absence.
- Please always ensure that you inform the School of any changes to your address, telephone numbers and email. The School emails/texts parents a message to look at our website when a new letter has been posted in an effort to reduce our carbon footprint. However, if your child is invited on a trip or an event, a letter will be brought home by them; please do respond by completing the reply slip.
- Our website, www.hestoncommunityschool.co.uk is our main communication tool, please do check it regularly. As well as letters to parents, it also contains our latest news stories where you can see what activities the students are taking part in, our School Policies and our Parent Portal where you can make payments for School meals and trips.
- Emails and text messages are also used to highlight key events. Parents should ensure the School has up-to-date email addresses and mobile numbers.
- The School Planner is an important means of communication between home and School. Please read and sign it every week and add any comments you wish to make.
- In every School year, there will be an Academic Mentoring Day for parents to discuss their child's academic and social development with Tutors on an appointment basis. There will also be Parents' Evenings with subject teachers.
- If you wish to discuss any concerns with a teacher at any other time, please remember that, because teachers cannot be called out of lessons, it is important that you make contact by telephoning/emailing the School. The Receptionist/Administration Team will then email the teacher concerned and ask them to contact you directly to make an appointment.
Email: info@hestoncs.org

SENIOR STAFF AT THE SCHOOL

Senior Leadership Team	
Mr Ranjit Berdesha	Headteacher
Mr Mike O'Hagan	Deputy Headteacher [Pastoral]
Miss Bethany Hart	Deputy Headteacher [Academic]
Miss Michelle Stone	Assistant Headteacher [Inclusion, PPG & Deputy Safeguarding Lead]
Mr Matthew Clayton	Assistant Headteacher [Teaching, Learning and Assessment]
Mr Ronald Regnier	Assistant Headteacher [Student Outcomes and Examinations]
Miss Ingrid Hall	Assistant Headteacher [Post 16]

